

Alexandra Park and Palace Charitable Trustee Board – 2023-24 Decisions since last reported in December 2022

DATE	DECISION	Completed	Category
20 March 2023	Reviewed and approved the Risk Management Policy & Risk Register	N/A	Governance
	Reviewed and approved the Health & Safety Policy Statement for signing.	Completed	Governance
	Resolved i. To approve the proposal by Alexandra Park leaseholder, Go Ape, for a new mini-Land Rover activity , subject to planning permission and consideration of any advice or feedback from the Advisory and Consultative Committees. ii. To delegate authority to the Chief Executive to negotiate a suitable lease agreement subject to satisfactory Charities Act Report and proposed ecological development plan, and; iii. To authorise the Council's legal officer to seal the lease, at the appropriate time.	In progress	Governance & Financial
19 July 2023	Approved the Vision & Goals presented in May.	Ongoing	Strategic
	Approved the 2023/24 Budget	Ongoing	
	Approved appointments to APTL Board, FRRAC and Lead Trustee Roles, noted committee memberships.	ES Lead Trustee Appt outstanding	Governance
	Noted Trustees' Register of Trustees' Interests.	N/A	Governance
	Approved the Risk Register.	N/A	Governance
20 September 2023	Special meeting to approve the award of contract for delivery phase of North East Office Building emergency repair works. Subject to funding, which has since been confirmed.	Complete	Financial & Governance
29 September 2023	Delegated Decision: Waiver of Contract Standing Order (CSO) 8.02 (3 quotes for works over £5,000) in relation to the award architectural services (RIBA 0-2) to FCBS . Reason: FCBS conducted a considerable amount of architectural design work on the East Wing Restoration Project and initial work on the Café Restaurant scope and therefore it was deemed to be in the best interests of the Charity to instruct the same architect to undertake the services required to deliver the EC Café Restaurant project.	Complete	Governance
12 Oct.2023	Appointed Cllr da Costa as Lead for Environmental Sustainability	N/A	Governance
9 November 2023	2023 Pay Review: Approved the recommended pay approach: at a total annual cost of £170,115 to APTL including: 3% increase to all salaries (pro-rated for new starters and pro-rated to new salaries where individuals have had a mid-year uplift), London Living Wage paid at £11.95 (2022 rate) from 1 st April to 31 st October 2023 and a 10% increase to £13.15 from 1 st November 2023 to 31 st March 2024 (2023 rate) and, To maintain 5.6% differential between level 9 and 10, and to anchor level 11 hourly rates at the median salary to achieve differential between level 10 and 11 and apply a 3% increase on all other hourly rates.	15/12.2023	Financial & Governance